

# *Fayette Christian School*

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*“But grow in grace, and in the knowledge of our Lord and Savior Jesus Christ.”*

*2 Peter 3:18*

## **1. MESSAGE TO PARENTS/STUDENTS**

Dear Parents and Students,

We are pleased that you have chosen Fayette Christian School, a ministry of Fayette Bible Church, for the coming school year. We thank the Lord for His provision of a well trained, caring staff that is able to educate from a Biblical perspective. We consider it a privilege to have a part in the training of young people who come from Washington Court House and the surrounding area.

It is not only our goal to assist parents who desire a good academic education for their children and students who want to learn, but to provide an environment where growth in all areas can be directed in a manner that is honoring to God. “And the child grew, and waxed strong in spirit, filled with wisdom; and the grace of God was upon him.” Luke 2:40

The purpose of the Parent/Student Handbook is to help you better understand the working of the school, its philosophy and requirements. If questions arise as you read the handbook, please make a note of them and bring them to our attention for clarification.

We are looking forward to the school year with great anticipation.

Sincerely,

Mr. Larry Fitch  
Principal

## 2. MESSAGE FROM THE SCHOOL BOARD

Dear Friends,

We, Fayette Bible Church, established Fayette Christian School to provide quality education within a Christian framework and atmosphere. It exists as an extension of the Christian home.

It is our purpose:

- To provide young people with the opportunity to receive a Bible-centered education that is conducive to spiritual, mental, physical and emotional growth.
- To provide a curriculum and programs of high academic excellence within a Christ-centered learning environment.
- To build character by stressing the importance of a godly life, love for our country, self-control and a desire for excellency in every pursuit.
- To teach respect for God, parents, others, the church and the government.
- To strive to produce mature Christians who will be examples of Christ to the world.

Believing that God's desire is that we might "walk worthy of the Lord, unto all pleasing, being fruitful in every good work, and increasing in the knowledge of God;" (Colossians 1:10), we encourage our students and their parents to evaluate all areas of life from God's viewpoint. Philippians 4:8 sets the standard for our lives. "Finally, brethren, whatsoever things are true, whatsoever things are honest, whatsoever things are just, whatsoever things are pure, whatsoever things are lovely, whatsoever things are of good report; if there be any virtue, and if there be any praise think on these things."

Sincerely,

Fayette Christian School Board

### **3. STATEMENT OF FAITH**

We believe and teach these principles:

- A. The Bible is the verbally inspired, infallible Word of God.
- B. In one eternal God, manifested in three persons, Father, Son and Holy Spirit.
- C. In the deity of Christ, His virgin birth, His sinless and substitutionary death – that He is both God and Man.
- D. In the direct creation of the universe and man by God apart from any process of evolution.
- E. That Satan exists as a person. He is not to be considered simply mythical, figurative or symbolic of evil.
- F. That all human beings are born sinful.
- G. That salvation is provided through the atoning work of Christ on the cross and His burial and resurrection—that salvation is all by grace through faith.
- H. In the eternal salvation of all true believers who put their faith in Christ.
- I. In the practice of separation, both personal and church related, resulting from sin and compromise.
- J. In the resurrection of all the dead, the saved to life of eternal glory, and the unsaved to eternal judgment in Hell.
- K. In the regathering (rapture) of the church before the tribulation and the literal return of Christ at the close of the tribulation.
- L. In the local church made up of regenerate and immersed believers, self-governing, based upon the Word of God.

### **4. PARENTAL RESPONSIBILITY**

In order for FCS to provide quality Christian education, it is necessary that the home and the school complement each other. Parents choose to send their children to Fayette Christian School because the school seeks to strengthen principles taught in the home. Parents must be wise enough to understand that to criticize the school in their child's presence undermines not only the school's authority as an extension of the home, but also their own authority as a parent who decided that FCS was the proper school for their child.

Parents are certainly encouraged to communicate with the school for any situation or policy that they do not understand. If a parent is having difficulty with a teacher, please go to that teacher first. Most likely, your problem will be solved there. If satisfaction cannot be reached, then approach the principal. This agrees with the Matthew 18:15-17 principle of handling conflict. Please do not call other parents about your problem. They cannot solve it. That only results in more bad feelings. May we offer some guidelines to help parents with their children in school:

1. Teach your children respect for authority, beginning with God as supreme.
2. Teach them courtesy and good manners toward others.
3. Have a regular time of prayer and Bible reading in the home.
4. Make going to school a pleasurable and important experience.
5. Be interested in the schoolwork and see that they complete whatever they bring home.
6. Accept their limitations gracefully, but challenge them to do their best.

7. Never discuss the school or staff negatively in their presence.
8. Have confidence in the teacher, the staff and the policies.
9. Make sure that your children get plenty of rest and have good eating habits.
10. Be on time to school. Don't allow your children to miss much school.

“The fear of the Lord is the beginning of wisdom: and the knowledge of the holy is understanding.” Proverbs 9:10

## **5. FACULTY STANDARDS**

Fayette Christian School is a ministry of Fayette Bible Church. The faculty of Fayette Christian School is selected for their spiritual and academic qualities. All faculty members are born-again Christians, dedicated to serving the Lord through the ministry of teaching young people.

### ***B. General Information***

Fayette Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship, athletic and other school-administered programs. However, we are not able to provide for special needs students.

Fayette Christian School reserves the privilege of setting and maintaining standards of conduct, dress, cleanliness and scholarship. The school reserves the privilege of refusing admittance to anyone it so chooses without defining reasons, and to suspend, or expel anyone who violates the standards or spirit of the school, or anyone uncooperative with the overall purpose and program of the school. The administration shall determine when and how to discipline offenders of both written rules and the general spirit/and or direction of the institution.

Fayette Christian School is a uniquely religious, educational institution that seeks to provide a quality education in a distinct Christian environment. One of the goals of Fayette Christian School is to work with parents and guardians to train Christian young men and women to be salt and light in their communities. Fayette Christian School believes that the Bible is the inspired Word of God and sets forth absolute truth by which Christians are to live. Fayette Christian School expects and requires that both students and parents will support the school in its distinct mission and in its Biblical beliefs. In relying on the teachings of Scripture, Fayette Christian School believes that the Bible prohibits sexual immorality of any type, including but not limited to pornography, homosexuality, or any other sexual activity outside the marriage of one man and one woman (Gen 2:18-25;

I Cor 6:18; 7:2-5; Heb 13:4). On those occasions in which a particular home or student is acting counter to or in opposition to the Biblical beliefs and lifestyle that the school teaches, the school reserves the right, in its sole discretion, to refuse admission to an applicant or to discontinue enrollment of a current student. This includes, but is not limited to, living in, condoning, or supporting any form of sexual immorality; practicing or promoting a homosexual lifestyle or alternative gender identity; or otherwise having the inability to support the moral principles of the school as stated throughout this handbook.

## 1. ADMISSION

**“Membership in the student body of Fayette Christian School is a privilege, not a right. If at any time, in the opinion of the administration (Pastor, Principal, School Board) it be determined that a student is not in congruence with the goals, and ideals of the school, he/she may be asked to leave or not be accepted as a student the following year.”**

## 2. ADMISSION STANDARDS

A prospective student is admitted to Fayette Christian School on the basis of his age, former records, interview, and placement testing (if determined necessary by the administration). A probationary period of 9 weeks will be observed for all new enrollments in school. Parents will be notified if a child does not appear to be meeting the probation standards.

## 3. ENROLLMENT PROCEDURES

The administration will establish enrollment policy and procedure. Enrollment steps include:

- A. An application must be obtained from the school office.
- B. A completed application must be returned to the office with the required registration fee paid.
- C. An Entrance test may be required for all new students. A fee of \$40 is required to administer this test. A test date will be established by the school.
- D. A kindergarten student must be 5 years old by August 1<sup>st</sup> to be eligible for enrollment.

Upon completing this procedure:

- 1) Parents will be asked to complete the following forms:
  - Request for Records (from previous school or home school records)
  - Emergency Medical Information and Authorization Sheet
  - Parent/Student Handbook Agreement
- 2) Parents will need to provide the following items before entrance can be authorized:
  - Birth certificate (please bring in the birth certificate so we can make a copy and return it to you)
  - Proof of immunizations (must be on file in the school office within 14 days of the start of school)
  - Custody papers or any other legal documents needed to enroll the child in school

## 4. HEALTH REQUIREMENTS

The Ohio Department of Health has established requirements for health records, which schools must maintain for all students. Students entering school in Ohio must be

totally immunized according to the requirements of the Department of Health before they can begin classes. An immunization record from a physician or the health department is necessary stating that the child has received immunization in accordance with the Department of Health with the month and year of each immunization received.

## 5. PARTICIPATION

Fayette Christian School is a member of the Buckeye Christian School Organization, which is affiliated with the American Association of Christian Schools (AACCS.) As a member of AACCS, Fayette Christian School participates in various academic and fine arts competitions.

## 6. INCOMING MESSAGES

If it is necessary to contact a teacher during school hours, please contact the school office to leave a message. The teacher will return your call in a timely manner during a break or after school hours. Please do not text or call teachers during school hours (8:00 A.M. to 3:00 P.M.). Messages and deliveries will be delivered to teachers and students at an appropriate time so as not to disturb a class in session.

**Student Emergencies:** In the event a parent must contact a student, the parent may call the school office at 740-335-7262. **A student will be called out of class only in an emergency.** In the event of an emergency, students may use the phone in the school office after receiving permission from their classroom teacher and office personnel.

## 7. ILLNESS

You will be called to pick your child up from school if he/she has a fever of 100 degrees or more, or if he/she vomits during the school day. For the safety of your child and others in his/her class, please keep your child at home if he/she is ill or **if they have had a fever of 100 degrees or more or vomited within the past 24 hours.**

## 8. LUNCH

Your child may bring a sack lunch from home or order from a school lunch menu. We are able to refrigerate lunches if necessary. Please mark the container to be refrigerated with the child's name and grade. For items that need to be heated, please use containers that are made for a microwave oven. **We are not responsible for damaged containers.** You need to have all containers marked with the child's name and grade. Due to time restrictions, any frozen dinners must be able to be microwaved within 3-4 minutes. We are not able to cook or heat on the stovetop, so please do not send items that need to be cooked on the stove. All students will give their order or turn in lunches, to be heated or refrigerated, in the mornings to the kitchen.

## 9. MEDICATION

Any student needing medication must bring the medication to the school office to be dispensed at the appropriate time. A parent must complete and sign the medication form in the office before any medication (over the counter or prescribed) may be given to any student. No medication, of any kind, may be kept by the student or in lockers, purses, book bags etc.

## 10. WEATHER EMERGENCIES

From time to time inclement weather, poor road conditions, or other emergencies may cause FCS to deviate from its school calendar. In the interest of the safety of all

students and staff, we will follow Miami Trace School District's decisions regarding weather-related cancellations and delays. This does not pertain to other early dismissals or non-scheduled days that MTSD might have on its calendar.

We will email all families through GradeLink when there is a cancellation or delay. We will also broadcast our announcements on Channel 10 TV and WCHO FM 105.5.

Additionally, you can receive text alerts. Go to [rainedout.com](http://rainedout.com) and search for Fayette Christian School, and then click on the school's name in the results. On the FCS page, scroll down to the "Sign Up!" tab. Follow the instructions for the 3 steps to sign up. Once you are signed up, you will receive text alerts whenever the school sends them.

In the event of a delay, do not bring your children early to school. Students should not arrive at school any earlier than 30 minutes before the start of school.

In the event of an early dismissal due to inclement weather or poor road conditions, the school will notify you.

#### **11. SOLICITATIONS**

Solicitation, at Fayette Christian School, will be allowed only with the permission of the Principal/Administration. This includes the selling of tickets, candy, the distribution of political materials, the circulation of petitions, handing out event flyers, etc.

#### **12. SPECIAL PROGRAMS**

All students are expected to attend school programs and activities in which they are scheduled to participate. Failure to attend the program will result in their music grade being dropped by a letter grade. The principal/administration must approve a student's release from participation. Failure to attend without prior approval will result in disciplinary measures. Parents are encouraged to consult the school calendar and note the regularly scheduled school events. Any FCS student attending a special program or activity must be in appropriate attire that meets the school standards. Children, who have gone home sick during the day of the program, may not participate in that evening's program. Special program parts will be given to those students who meet academic and behavior guidelines as laid out in the FCS handbook.

#### **13. TELEPHONE USEAGE**

During school hours students must obtain permission from their teacher to use the telephone in the office. (Consideration should be given to students only where an emergency or unusual, circumstantial need exists.) Cell phones must be registered with the office; because cell phones may be used only before or after regular school hours, cell phones must be turned in at the office prior to the start of the school day.

#### **14. WITHDRAWALS**

All students withdrawing from Fayette Christian School must give written notice signed by a parent (custodial) to the school office. All textbooks and library books must be returned and any outstanding fees paid. No grades, diplomas, credits or transfer records will be released until all outstanding tuition and fees are paid in full.

Those withdrawing will owe tuition for the month in which he/she withdraws. If a student withdraws after enrollment period of the next school year, they will be required to pay the balance of the book fee.

Fayette Christian School will send the withdrawing student's records to the new school after a signed Request for Records Form has been received. Parents cannot personally transfer records. After a student has withdrawn for the second time, re-enrollment will not be accepted without a meeting with the principal/administration and approval of the school board.

#### **15. VISITING SCHOOL**

Parents are welcome at FCS at any time. Non-custodial parents have the same rights of access to the school unless limited by visitation or custody decree. Those wishing to visit are welcome, but we ask if possible they call in advance and sign-in at the school office so the teacher and FCS staff can be made aware of their presence.

Classroom visits by parents are welcome. A call requesting a visit is appropriate. We do request that any parent-teacher conference be scheduled at a convenient after-school hour. Student visitors should either be a visiting relative of a student, a student from another Christian school or one who is potentially interested in enrollment at FCS. Alumni are welcome to visit during lunch. All visitors must come to the office to secure permission. All visits should be scheduled in advance.

#### **16. FIELD TRIPS**

All classes periodically take field trips. Field trips are an important part of the total curriculum at FCS designed to reinforce classroom instruction. A signed permission slip is required each time a field trip is taken. On other occasions, parents may be asked to drive and chaperone. If you choose to drive and/or chaperone a field trip, we ask that you please uphold school policy in all areas. Parents are encouraged to participate in field trips so as to provide adequate supervision. Parents should dress appropriately and modestly. If parents choose for their child not to attend field trips, the student is still required to attend school.

#### **17. RESTROOM POLICY**

Grades 1-3 will take scheduled restroom breaks every morning. The teacher will send in one boy and one girl at a time. At other times during the day, a restroom pass will be used so that only one child will be in the restroom, except for emergencies. Grades 4-6 will follow a similar standard allowing one child at a time to use the restroom throughout the school day.

### ***C. Financial Policy***

#### **1. TUITION**

Tuition fees are reviewed annually. It is expected that parents who enroll their children will meet their financial obligations to FCS by paying tuition in a timely manner. Tuition charges may be paid in a lump sum amount or on a 10 month installment plan, which runs from August through May. Payments are due by the 15<sup>th</sup> of each month. Book fees are due by June 1<sup>st</sup> for the coming school year. If a student withdraws after enrollment period of the next school year, they will be required to pay the balance of the book fee.

## **2. TUITION COLLECTION POLICY**

- A. Accounts not current by the 20<sup>th</sup> of each month will be assessed a \$30.00 late fee.
- B. Accounts must be current to receive report cards.
- C. When two (2) payments are due and not paid, the child(ren) will not be allowed to attend classes or any school related activity. Access to Gradelink will be locked until payments come within one month.
- D. A student who withdraws will owe tuition for the month in which he/she withdraws.
- E. No permanent records, transcripts, or diplomas will be issued without all owed fees and tuition being paid.
- F. All tuition and fees must be paid in full for any kindergarten student to receive a diploma, to participate in the graduation ceremony or the end of the year program.
- G. No child may re-enroll the following year without the previous school year's fees and tuition being paid.
- H. Any check being returned will be charged a penalty of \$30.00.

## **3. Policies Pertaining to Home Schooled Children**

Home schooled children, not enrolled, but attending FCS to take specific academic classes will pay the book and enrollment fees, plus 20% of the tuition fee of the grade level of each class taken.

Multiple non-academic classes taken (eg. Art, music, P.E. elementary sports and etc.) will have the fee of \$15 per month.

All students involved in the above mentioned classes and activities will be required to attend a chapel class and FCS dress code will apply. Participation in high school sports (7<sup>th</sup>-12<sup>th</sup> grades) is permitted only for students fully enrolled in FCS.

### ***D. Academic Requirements***

Because God is the source of all knowledge, all academic material is taught with the Bible as the final authority of truth. Every attempt is made to integrate all learning in each subject with the Bible. In addition, the Bible is taught as a regular subject throughout the school. Each student is required to have his/her own Bible, the King James Version, in school daily. One version is required so that all memorization will be uniform.

Each school day begins with prayer, the Pledge of Allegiance, Pledge to the Christian flag and the Pledge to the Holy Bible. Chapel services are scheduled on a regular basis throughout the week.

## **1. HOMEWORK/ASSIGNMENTS**

Homework is an integral part of Fayette Christian School's academic and character training. The purposes of homework are:

- A. To teach habits of independent study.
- B. To reinforce the instruction given in the classroom.
- C. To provide practice in the application of acquired skills.
- D. To acquaint parents with the child's work.

- E. To promote participation in activities that further challenges the abilities of the pupil.

Homework should be minimized on Wednesdays and other nights with special church or school events.

## 2. TESTING

In addition to regular course tests, Fayette Christian School annually administers the Iowa and CogAT Assessments (K5 through 12).

## 3. ABSENCE MAKE-UP WORK/INCOMPLETES

Students who miss school are given a period of time in which to make up work. Missed work, because of an excused absence, must be made up by the time the teacher desires it to be. The rule of thumb is that a student has the same number of days to make up work as they were absent plus one. (**excused absences only**) It is the **responsibility of the student/parent** to check with the classroom teacher to schedule make-up work. Long-term assignments will be due on time. All missed work due to **unexcused absences** will be required to be made up, however the student will receive no higher than a 69 percent (F). When work is not made up and turned in to the teacher within the time allotted, the student will receive a zero for all work not turned in.

## 4. ANNUAL COMPETITIONS

Students in 3<sup>rd</sup> through 6<sup>th</sup> grades may participate the annual academic and fine arts competitions sponsored by the Buckeye Christian School Organization (BCSO). Areas of competition include math, poetry, spelling bee, Bible quizzing, Bible memorization, and music.

## 5. HONOR ROLLS

- A. "Principal's List"

Grades 1 through 6- All grades must be A's with no incomplete marks.

- B. "Honor Roll"

Grades 1 through 6 – All A's and B's

## 6. GRADING SYSTEM

- A. Grade Reporting

Fayette Christian School uses Gradelink, a student information system for all grades and attendance. Parents are given a password that will allow them access to their child's school profile. This system allows the parents to keep updated on their child's progress on a day to day basis.

Report cards will be distributed each nine weeks for those in K5 through grade 6.

Mid-Term progress reports are given to all students in grades 1-6. The mid-term will list the percent made for each class during the current period. These reports serve to keep the parent informed of the student's progress and allow for quick correction for weak areas before reaching the end of a reporting period. These mid-term reports are given to the student to bring home.

## B. Grading Scale

A+	98-100
A	92-97
A-	90-91
B+	88-89
B	82-87
B-	80-81
C+	78-79
C	72-77
C-	70-71
D+	68-69
D	62-67
D-	60-61
F	0-59
I	incomplete

## 7. GRADE CLASSIFICATION (K5 -6)

A student will be promoted to the next grade if he/she passes all of his/her academic subjects (English, History, Math, Science). If a student fails **one (1) academic subject**, he/she will be promoted on probation unless he/she takes and passes the subject with a passing or higher grade during summer school. If a student fails **two (2) academic subjects**, he/she will not be promoted to the next grade unless he/she takes and passes at least one of the two subjects with a passing or higher grade. He/she would then be promoted on probation. If the student takes and passes both subjects with a passing or higher grade during summer school, he/she would then be promoted without probation. If a student fails **three (3) academic subjects**, he/she will not be promoted unless special arrangements are made for him/her to take and pass all three subjects with a passing or higher grade. After passing all three subjects with a passing or higher grade, he/she would be promoted on probation and may be moved back prior to the end of the first nine-week grading period. If the student who fails three subjects makes less than passing on one of the subjects during summer school, he/she cannot be promoted even on probation.

**All students on probation are admitted conditionally on a nine weeks trial period.** If during this time the child fails to make passing grades or does not adjust to the program of the school, the parents will be expected to give additional help at home. The school then reserves the right to place the child in a lower grade if it is deemed necessary. Additional probation may be set for not completing homework or meeting any other set academic requirements of the various subjects.

During the 12 year Academic process (grades 1-12), a student may repeat a grade only one time. The student cannot be more than two years older than the peers in his classroom grade.

## 8. ACADEMIC PROBATION

Students are placed on academic probation when in a grading period they have a failing grade or two (2) or more grades of "D", or have an excessive amount of

incomplete homework assignments. Parents are notified of probationary status and are given a full explanation of its impact. Academic probation will continue for a period of 9 weeks. A conference will be required after every nine week probation. If the conference is not attended, the child will not be allowed to attend school.

If at the end of the 9-week probation, improvement has not reached a satisfactory level the student will continue on academic probation.

The administration will review students who continue on academic probation. This review may result in a recommendation for academic dismissal. Students who, for whatever reasons, have low grades but whose efforts and attitudes are positive are permitted to remain as long as the school can serve their academic needs. Students on academic probation are urged to seek extra help from their teacher, and parents are encouraged to help improve their child's study habits by taking appropriate action at home.

Students who are dismissed due to academic probation will not be able to re-enroll for a period of one semester and will be on academic probation when re-enrolled.

### ***E. Attendance Requirements***

#### **1. ARRIVAL AND DISMISSAL TIMES**

Students (grades Pre K-6) are to arrive no sooner than 7:30 a.m., (except faculty and staff children) and no later than 8:15 a.m. If a student arrives after 8:15 a.m., the student will be marked tardy. Students (grades K-6) are dismissed at 3:00 p.m. After 3:15 p.m., those students not participating in school sponsored or approved activities will be assigned to a designated area until they are picked up. All students should be picked up by 3:45 p.m.

Any student who will be leaving school with someone other than the student's parent or guardian needs to bring a note from the parent or guardian giving permission.

**Upon returning to school after an absence or tardy, the student must present a written note of explanation to their teacher. The absence or tardy will be considered unexcused until the note is provided. After a week, if a note is not received, the student will receive a grade no higher than a 69%.**

#### **2. EXCUSED ABSENCES AND EXCUSED TARDINESS**

Excused absences and excused tardiness include:

- A. Illness of Student
- B. Death in the family
- C. Medical appointment which cannot be scheduled for non-school hours
- D. Exceptionally urgent reasons\*

\*These urgent "extraordinary absence" reasons may include special family occasions, such as weddings, college graduations, or a situation of extenuating circumstance approved by the Administration. (See Planned Absences)

If an elementary student (K-6) has 20 days (125 hrs.) or more of absences in one year, promotion or retention will be at the teacher's discretion. When an elementary student has been absent for 30 days or more, retention is mandatory. A student must attend 5 hours (8:15-1:15 or 10:00-3:00) in a school day to be considered present for the entire day and 3 hours (8:15-11:15 or 12:00-3:00) to be counted present for a half day. Anything less than 3 hours will be considered absent for the entire day.

Any student absent from school on the day of an activity is **NOT** permitted to take part in that activity on that day or evening. An exception would be if the student were attending an approved activity. To qualify as an exception, the involvement must be pre-approved by the administrator.

It is recommended that the office be notified by 9:00 a.m. about a student's absence. If requested, an attempt will be made to have make-up work ready for after-school pick up. However, notification after 11:00 a.m., in most cases, will not allow adequate time for the teacher to have the work by the end of the day.

### **3. PLANNED ABSENCES**

Under extraordinary circumstances, the parents may believe it highly advantageous to take their child out of town because of business, church activity, or similar reasons. Special prearranged permission must be granted by the principal to classify the absence as an "extraordinary absence". Each request for a planned absence must be made at least three (3) days prior to the time the absence occurs.

### **4. UNEXCUSED ABSENCES AND UNEXCUSED TARDINESS**

Absence from school with or without the knowledge of the parent, but without having made arrangements with the school **in advance** of the absence, and for reasons unacceptable to the school will be classified as unexcused.

Promptness is expected. Tardiness to school requires a note from the parents indicating sufficient reason for the student's late arrival. 3 Unexcused tardies = a tally for 1<sup>st</sup>-3<sup>rd</sup> grade; 5 unexcused tardies = a 30 minute detention for 4<sup>th</sup>-6<sup>th</sup> grade. All missed work due to unexcused absences will be required to be made up, however the student will receive no higher than a 69 percent (F). When work is not made up and turned in to the teacher within the time allotted, the student will receive a zero for all work not turned in.

Kindergarten and Elementary students will be considered tardy if they are not in their classrooms at the appropriate time.

### **5. MEDICAL APPOINTMENTS**

Medical and dental appointments are acceptable reasons for a late arrival or early dismissal. Non-school days should be used for such appointments; however, if this is not possible, appointments should be scheduled for as close to the end of the school day as possible. A note from the parent or guardian is required. The note is to be given to the teacher the first thing in the morning. Before the student leaves the school property, the parent or guardian must sign-out the student in the office.

#### ***F. Extracurricular Information*** ***(5<sup>th</sup> & 6<sup>th</sup> grade participating on inter-scholastic terms*** **(Refer to Athletic Handbook for more detailed information)**

The sports program at Fayette Christian School is an excellent opportunity to exercise bodies, experience healthy competition, and learn valuable principles of commitment and teamwork. Most importantly, though, athletics provide the chance to instill and practice godly character. This is the primary focus of the Crusader athletic

department. From classroom to competition and from practicing to playing, our student-athletes are expected to take their coaches' instruction and implement it into playing skill, behavior, and character. Therefore, this policy is designed to establish order and discipline to produce an environment conducive to these purposes.

***II Timothy 2:5 “And if a man also strive for masteries, yet is he not crowned, except he strive lawfully.”***

This policy has several areas that will be addressed. Each of these areas will be explained so each student-athlete will know what is expected of him/her. In addition, each student-athlete will be held accountable in conforming to these areas, for the express intent of developing character.

**1. Attendance (II Timothy 4:7)**

Attendance at all practices and games is mandatory. The only exceptions will be for illness or pre-planned, approved absences explained to the coach personally. The coach will determine the consequence for an absence (loss of starting position or playing time etc.). Also, if a student-athlete is not present for a full day of school (except for excused absences), he/she may not participate in any practice or game on that day. Student-athletes are also required to report to school on time the morning after a contest and remain for the entire school day.

**2. Appearance (I Corinthians 6:19)**

Modesty and propriety should be demonstrated at all times in dress and appearance. This includes practices, games, and travel. Practice attire should never be too short, tight or immodest in any way. The coach and the athletic director will monitor this policy. Unless the coach specifies a certain team dress on game days, male student-athletes will wear shirts and ties, and female student-athletes will wear nice dresses or skirts and blouses conforming to school standards. The coach might determine that his/her team needs to travel in warm-ups and uniforms if there are no changing facilities at the away site. Otherwise, the team will change at the site of the game. If a student-athlete is not in compliance with this policy, he/she may not participate in any scheduled activities and may lose future privileges.

**3. Academics (II Timothy 2:15)**

A student-athlete must meet academic standards in order to participate in athletics. Academic eligibility requires having no F's and no more than one D in any subject. Eligibility will be determined by the grades on the progress and report cards. If a student fails to meet this standard, he/she will not be permitted to participate in any game during the next academic eligibility period. Although it is suggested that the student focus on academics at this time, the decision on attendance at practices is left to the parents and coach.

**4. Attitude (I Peter 2:12)**

Probably the most important area of a student-athlete's development is attitude. It is imperative that a good attitude and model behavior (including speech and actions) be exhibited at all times. A student-athlete's attitude needs to be exemplary:

- in the classroom toward teachers and classmates;
- at practices toward coaches and teammates;

during games toward referees, opposing coaches and players, and fans;  
while traveling-toward anyone else in any situation

This means that respect is of the utmost importance and is expected of all student-athletes. Failure to follow these guidelines at any time will result in immediate action. Depending on the severity of the offence, the coach/and or athletic director will determine if a verbal warning, parent conference, loss of playing time or expulsion from the team may be warranted.

## **5. Miscellaneous**

- a. Before the beginning of any sport season, each student-athlete must pass a sport physical for that school year.
- b. All student-athletes must pay a non-refundable participation fee before the first game of the season.
- c. All practices are closed. We wish to give the coaches the best possible environment to do their job. Please arrange ahead of time for any parental visits to the practice. (This also means that siblings do not attend practices, as this can lead to disruptions.)
- d. Parents are not permitted to approach the bench or a coach before, during or immediately after games. If a parent feels the need to speak with a coach, the parent needs to call the school and schedule an appointment.
- e. All student-athletes are to travel to and from the game with the team unless given specific permission by the coach to go home with their parents. The coach will determine exceptions for convenience and proximity. Parental permission is required to ride or transport another student.
- f. Crusader teams need to support each other. At away game sites, if one team is not playing while another team is, the idle team needs to be in the stands supporting the playing team.
- g. A student-athlete will be placed on athletic disciplinary probation when he/she reaches 50 demerits.
- h. All practices, games, and travel to and from are considered school functions; therefore, all school rules and consequences apply.

## ***G. Conduct Information***

Christian conduct must be the goal for all FCS students. An orderly and disciplined environment, with opportunity for self-development, is fundamental to learning and enables the student to be happy and content. Teachers will seek to deal with students in a Christ-like manner. The individual teacher will handle the need for correction of any student. While discipline is basically positive training in the right direction (Proverbs 22:6), there is a need for correction and adherence to rules. Corrective measures will be taken as each need warrants. If these measures do not result in changed behavior, the parents will be asked to deal with the student. Suspension or expulsion may be necessary in extreme situations. (Refer to discipline section)

It would be impossible to make rules to cover every type of need. Good behavior must eventually come from within, a change of heart, and not from mere conformity to man-made regulations.

Courtesy to teachers, school employees, other students, and visitors is required. Each student should strive to be considerate of others despite differences.

Fayette Christian School is distinctly a **Christian** school. Its purpose is to assist the home in training up a child in Christ likeness. Toward that end, certain expectations have been established regarding student behavior and deportment. Thus, discipline is positive training that equips children to meet the demands, challenges and responsibilities of life. **It is of paramount importance that the home and school cooperate fully with one another. If questions arise, the parent should first contact the teacher.** Just as a teacher or staff member should never undermine a parent, a parent should never undermine any aspect of the program and should, therefore, never make derogatory remarks about a teacher or the school in the presence of your child, to other students, or to other parents. To do so not only violates Scripture and ethics, but tears down the credibility and authority of the teacher. Even further, it diminishes the submission of the child to all types of authority and weakens their confidence in Christian education. There are proper channels through which problems or disagreements may be discussed, and it is only through these channels that anything constructive can be done.

### *H. General Behavior*

Students at FCS are expected to refrain from cheating, swearing, smoking or other tobacco use, gambling, drinking alcoholic beverages and using or talking about drugs in any form. They are to act in an orderly and respectful manner, maintaining Christian standards regarding courtesy, kindness, language, morality (including homosexual behavior) and honesty. Students must agree to strive toward unquestionable character in dress, conduct and attitude. Students are expected to respect the property of the school and of others. Damaged property is to be replaced at the offending student's expense.

Students should not bring certain items to school. The list is not intended to be exhaustive, but should provide adequate guidelines. Occasionally, the administration may permit students to bring a prohibited item if the administration deems it appropriate for either an educational or recreational purpose. Students should not bring the following items: weapons or items typically considered to be weapons such as guns and knives (whether real or play); matches; lighters; reading material that is inappropriate (either in content or purpose); electronic devices used solely for recording or playing music or for entertainment (games); videos, CDs, and DVDs. Because a believer's speech should glorify God and edify follow Christians, students are to refrain from discussing any music, movies, videos, or TV shows that are inappropriate.

### *I. Disciplinary Procedures*

1. Kindergarten teachers will handle the discipline in their classrooms. The teachers will explain this at orientation.
2. First through third grades will use the "How I Act" disciplinary system. On the next page, you will find the system briefly described. If a student's behavior varies from this list, their teacher or any teacher at FCS reserves the right to issue the appropriate tally values.
3. Fourth through Sixth grade will use the Demerit System.

## HOW I ACT

<u>Behavior</u>	<u># of Tallies</u>	<u>Description</u>
H-Horseplay	1	Distraction/running in the Hallway/unnecessary noise and activity in the restrooms, hall, etc.
O-Out of Order	1	Throwing items/passing notes, chewing gum, being out of seat without permission/ not raising hand/ hair or dress code violation/tardiness/unexcused-(3)/ other
W-Work late/sloppy	1	Work not done on time/ work not done Neatly
I-Intentional Disobedience	4	Direct defiance/back talk Lying/ Cheating/ Missing required program
A-Attitude-Poor	3	Grumbling/ inappropriate language/ facial expressions
C-Courtesy-Lacking	2	Line cutting/ neglecting common courtesies/ name calling/ Disrespect of school property
T-Talking	1	Talking without permission when talking is restricted. This includes all areas of school.

- A child who receives five (5) incidents in one area will have a meeting with the principal.
- A parent/teacher conference will be required for a student who receives ten (10) tallies, cumulative, in a semester period to discuss the nature of the tallies.
- A child who receives fifteen (15) tallies, cumulative, in a semester period will be required to stay for a half hour after school two days in one week.
- A child who receives twenty (20) tallies, cumulative, in a semester period will be required to stay for a half hour after school four days in one week.
- A child who receives twenty-five (25) tallies, cumulative, in a semester period will meet with the principal and their parents, and will result in a one (1) day suspension.
- Any child who receives seventy-five (75) tallies in one year will be expelled.
- All final decisions will rest with the School Board in handling expulsion.

**4<sup>th</sup> -6<sup>th</sup>**

**DEMERIT SYSTEM**

<b>Every 5 unexcused tardies</b>	<b>30 minute detention</b>
<b>Every 10 demerits</b>	<b>30 minute detention</b>
<b>A 25 demerit offense</b>	<b>(3) 30 minute detentions</b>
<b>50 demerits (cumm.)</b>	<b>1. Meeting with Principal. 2. 1 day suspension 3. All class work and homework for that day will receive zeros. (Work must be completed) 4. Not eligible to play sports for the rest of the school year or have special parts in school programs.</b>
<b>75 demerits (cumm.)</b>	<b>1. Meeting with Principal. 2. 2 days suspension 3. All class work and homework for the two days will receive zeros. (Work must be completed) 4. Not eligible to play sports for the rest of the school year or have special parts in school programs.</b>
<b>100 demerits (cumm.)</b>	<b>1. Meeting with Principal. 2. 3 days suspension 3. Same academic consequences as stated above.</b>
<b>125 demerits (cumm.)</b>	<b>Expulsion Once a student has been expelled he/she may not be reinstated for two full semesters. All expelled students wishing to re-enroll must have an interview with the school board before they will be considered for reinstatement.</b>

All final decisions in handling expulsion will rest with the School Board.

## *J. Dress Code*

Fayette Christian School believes that conservative, modest dress is not only pleasing to the Lord, but also conducive to better learning habits and conduct. The Bible states “That ye may approve things that are excellent; that ye may be sincere and without offense till the day of Christ.” Philippians 1:10

Even though Christians differ in what is considered “modest”, FCS has carefully chosen garments that we feel would best suit the needs of the school.

### **1. General Dress Code Requirements**

- A. Kindergarten students are not required to wear uniforms; however, modest (knee length) dresses, skirts, or pants are required for the girls; pants and shirts for the boys. Kindergarten students are permitted to wear shorts when appropriate for the weather conditions. Please follow the guideline of modesty (knee length) for shorts, as well.
- B. **The length of all skirts and jumpers must be no higher than the top of the knee.** When wearing shorts underneath skirts, the shorts may not be longer than the skirts. Shorts should not be seen hanging out from underneath the skirt.
- C. Skorts and capris do not comply with the current dress code standard (grades 1 through 6)
- D. All pants and skirts must be from a **school uniform line** (grades 1 through 6)
- E. Miscellaneous: No ripped uniform clothing, No temporary tattoos, no extreme hair styles (such as mohawks) or crazy coloring of the hair (unless approved for school spirit days) and No promotion of popular culture with dress or school supplies (e.g peace symbol, skull and cross bones, etc.)

### **2. GIRLS** – the following items are required for all female students:

- 1) Navy or Khaki skirt or jumper and school plaid skirt or jumper.  
(**School Plaid** may be purchased only through **Educational Apparel**)
- 2) Navy or Khaki pants (no knit pants)
- 3) Polo shirt (short or long sleeve): Colors: white, light blue, navy blue, pale yellow, hunter green. Oxford cloth shirts or blouses are also acceptable in light blue, white or yellow.
- 4) School sweatshirt or any plain school colored sweatshirt or jacket.
- 5) Navy, light blue, yellow, white or hunter green crew, v-neck or cardigan uniform sweaters or sweater vest. A uniform shirt must be worn underneath all uniform sweaters or school sweatshirts.
- 6) Shoes- tennis shoes, loafer, dress shoes are acceptable during the school day, however, tennis shoes are not permitted for school programs. Socks, tights, or hose are required with all shoes except sandals. As a safety precaution, students may not wear flip flops or athletic slides.
- 7) Girls are encouraged to wear shorts under their skirts and jumpers. In cooler weather, girls may wear tights or leggings under their skirts and jumpers. Leggings and tights must be either white, navy, black, gray,

or hunter green. Leggings and tights may not be worn alone in place of pants.

- 8) All camis must be tucked in and must be the color of the shirt you are wearing.
- 9) Girls may wear jewelry that is neither excessive nor distracting. Girls may have their ear lobes pierced; however, no other body piercings are permitted. Tattoos, either permanent or temporary, are not permitted.

2. **BOYS** – the following items are required for all male students:

Navy or Khaki pants (No corduroy or cargo pants)

- 1) Polo shirt (short or long sleeve). Colors: white, light blue, navy blue, yellow or hunter green. Oxford cloth shirts may also be worn in the light blue, yellow or white.
- 2) School sweatshirt or any plain school colored sweatshirt.
- 3) Navy, light blue, yellow, white or hunter green crew, v-neck or cardigan uniform sweaters or sweater vest. A uniform shirt must be worn underneath all uniform sweaters or school sweatshirts.
- 4) Brown, black or navy belt.
- 5) Shoes- tennis shoes, loafer, or dress shoes are acceptable during the school day. However, tennis shoes will not be permitted for school programs. Socks are required to be worn with all shoes. As a safety precaution, students may not wear flip flops or athletic slides.
- 6) Male students must wear their hair off the ears, collar and eyebrows.
- 7) Male students may wear hand or wrist jewelry of good taste. Necklace, body piercing, and tattoos of any kind are not permitted.
- 8) All shirts must be tucked in.

**4. Requirements for All students- P.E. Uniforms**

All students in grades 1 through 6 are required to have a P.E. uniform consisting of pants and a school T-shirt. Any FCS school t-shirt may be worn for P.E. The pants are to be school green (hunter) or black. School green or black shorts are optional. **The shorts must come to the top of the knee when standing and pants must be loose fitting.** The shirt may be purchased from Craig's or Educational Apparel. The shorts or pants may be purchased at Craig's, Educational Apparel, or elsewhere, as long as they are a solid school green or black, white stripes down the side are permitted (no labels, snaps, zippers etc).

First through Sixth grade students will wear their P.E. uniform to school on their designated P.E. day.

**FAYETTE CHRISTIAN SCHOOL**  
**Parent/Student Handbook Agreement**

We, the undersigned, signify that we have read the “Parent/Student Handbook” and agree to support the school by requiring our child/ren to obey all school policies and requirements. We also acknowledge that failure to maintain the agreed upon payment schedule places the privilege of attendance in jeopardy, and that all academic records will be retained at Fayette Christian School until all financial obligations are met.

The student understands that his/her attendance at Fayette Christian School signifies that he/she pledges to agreeably abide by all policies and rules set forth by the school and summarized in the handbook.

Student’s Name \_\_\_\_\_

Date: \_\_\_\_\_ Signature of Parent(s)\_\_\_\_\_

\_\_\_\_\_

Each parent of students in grades K– 6 must return this signed form to his/her teacher by the second Friday of school.

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